

**ANNUAL GENERAL MEETING**

**10AM THURSDAY 19 MARCH 2026**

**at SOUTHPORT COMMUNITY CENTRE**

**MINUTES:**

1.	<b>Welcome</b>	President Wendy Barker welcomed all those present. The meeting was declared open at 10.06am
2.	<b>Apologies</b>	President Wendy Barker advised the meeting of the following apologies (see attached): <ol style="list-style-type: none"> <li>1. Dianne Cecil</li> <li>2. Jude Carling-Sacher</li> <li>3. Richard Cleave</li> <li>4. Gordon Cowser</li> <li>5. Kim Carter</li> <li>6. Carolyn Morrow</li> </ol>
3.	<b>Attendance &amp; Quorum</b>	The following people were present: President: Wendy Barker Vice President: Patricia Darnedde Secretary: Alison O’Keefe Treasurer: Leslie Northey Ordinary Members: Robyn Todd, Trish Alomes, Krystyna Cole, Amanda Cowser and others (as recorded on the attendance sheet). 25 members attended the meeting. A Quorum was established and the meeting was declared open.
4.	<b>Minutes of the Annual General Meeting held 20 March 2025</b>	President Wendy Barker tendered the minutes of the Annual General Meeting held 20 March 2025 (see attached) Matters arising from the Minutes: NIL
	<b>Motion:</b> That these Minutes be accepted as a full and correct record of the AGM held 20 March 2025	Moved: Wendy Barker Seconded: Patricia Darnedde Approved: ALL
5.	President’s Report (see attached)	President Wendy Barker firstly thanked everyone for all they contributed to U3A GC including volunteers and tutors and she then introduced the current office bearers, Vice President -Patricia Darnedde, Secretary - Alison O’Keefe and Treasurer - Leslie Northey for their outstanding commitment. Wendy paid particular acknowledgement to all past Presidents. Special mention and thanks to Dawn Critchlow OAM.

		<p>Wendy highlighted that U3A has experienced a significant year since the last AGM. Special mention to Alison O’Keefe for all her hard work in securing our new premises. It was a mammoth task. She outlined our achievements from the 2022-2-25 Strategic Plan. (see report).</p> <p>The 2026-2028 is now out and all are encouraged to read the plan. Our focus is:</p> <ul style="list-style-type: none"> <li>○ Our first goal is around Premises and Infrastructure. I am pleased to confirm that in the last couple of weeks, we have finalised the purchase of three commercial suites at 5 Lawson Street, Southport with the support of The Hon. Rob Molhoek, Member for Southport, and funding through Queensland Department of Families, Seniors, Disability Services and Child Safety. Getting 2M for premises is almost unheard of for a charity. We have started the process of refurbishing these new premises and are working towards a grand opening in July ready for the second Semester.</li> <li>○ We have also been working with the Council and the management of Australia Fair to extend our leases at Margaret Street and Australia Fair. We will also work towards sweating the assets further – running classes later in the day and even on the weekends or evenings if there is a demand for this.</li> <li>○ Our goals are also around ongoing membership growth and retention, increasing volunteer and tutor numbers and establishing flexible course options. We will expand and tailor activities to meet the evolving needs of seniors. We aim to strengthen U3A Gold Coast Southport’s role in the broader community as an advocate for seniors’ needs. And of course, underpinning all of this is our commitment to maintaining stability and transparency for our members and the broader community.</li> <li>○ We have become Workplace Cover providers, and this has given us a great opportunity to help people transition back to work whilst enjoying the fruits of their labour. This opportunity has given U3A Gold Coast a Grant writer and marketing whizz.</li> </ul>
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		<ul style="list-style-type: none"> <li>○ We have expanded our social trip activities to the point where some of our trips needed 2 buses.</li> <li>○ Thanks to Patricia Dervedde who has given U3A Gold Coast an extensive safety and risk management plan along with management of the Fire Safety Audit for Margaret St as well as taking on Class Coordinator role.</li> <li>○ Our financial position is the best it has ever been in the 38 years that U3A Gold Coast has been operating. The term deposits that we hold will come in very handy in the coming years, for example if we need to renovate Margaret Street.</li> <li>○ Wendy also noted that we are responsible for repairs and maintenance. We have been offered another 5 years lease of Margaret Street but are obtaining a building and pest inspection to ascertain what works might come up before acceptance. There are also plans in discussion to install ramps.</li> </ul>
	<b>Motion:</b> That the President's Report be accepted	Moved: Wendy Barker Seconded: Leslie Northey Approved: ALL
6.	<b>Class Coordinator's Report (see attached)</b>	<p>Class Coordinator Patricia Dervedde thanked Wendy for taking on the role of President and other members of the Committee.</p> <p>Patricia then outlined the highlights of her report including:</p> <ul style="list-style-type: none"> <li>○ We now have 658 active members</li> <li>○ Increase diversity of classes on offer</li> <li>○ Tutors are the heart of U3A</li> <li>○ Recruitment of new tutors remains a key focus and Patricia encourages all to consider this important role</li> </ul> <p>Patricia highlighted the benefit of her recent attendance at the Seniors Expo.</p> <p>New classes introduced include:</p> <ul style="list-style-type: none"> <li>• Seniors Simple Stretch</li> <li>• Intro to Acrylic Painting Australian Sea Scapes &amp; Landscapes</li> <li>• Card Making</li> <li>• Key Wild</li> <li>• One on One Technical Support</li> <li>• Ukulele group</li> </ul> <p>Some proposed classes include:</p> <ul style="list-style-type: none"> <li>• Italian Cuisine History and Recipes</li> <li>• Griffith Uni Lectures (in person and virtual classes)</li> </ul>

		<ul style="list-style-type: none"> <li>• Self Defence</li> <li>• Croquet (working in partnership with the local Croquet Club)</li> </ul>																					
	<b>Motion:</b> That the Class Coordinator's Report be accepted	Moved: Patricia Dervedde Seconded: Alison O'Keefe Approved: ALL																					
7.	<b>Treasurer's Report &amp; Budget 2026 (see attached)</b>	<p>Wendy Barker, President obo Leslie Northey outlined the highlights of her report including:</p> <p><b>Summary of Financial Position 2024/2025</b></p> <table border="1"> <thead> <tr> <th></th> <th>2025</th> <th>2024</th> </tr> </thead> <tbody> <tr> <td>Total Revenue</td> <td>\$111,645</td> <td>\$ 75,422</td> </tr> <tr> <td>Total Expenditure</td> <td>\$ 77,500</td> <td>\$ 51,901</td> </tr> <tr> <td>Cash Assets on Hand</td> <td>\$129,804</td> <td>\$ 94,199</td> </tr> <tr> <td><b>Surplus</b></td> <td><b>\$ 34,145</b></td> <td><b>\$ 23,521</b></td> </tr> </tbody> </table> <p><b>Budget 2026</b></p> <table border="1"> <tbody> <tr> <td>Estimated Revenue from Members Fees</td> <td>\$ 70,400</td> </tr> <tr> <td>Estimated Expenses</td> <td>\$ 70,801</td> </tr> <tr> <td>Estimated Surplus</td> <td>(\$ 401)</td> </tr> </tbody> </table> <p>Wendy also noted that we received a grant for \$32211 which was spent on much needed office furniture and equipment. In addition, Our additional funds are invested in a secure term deposit with the Commonwealth Bank. The 2M grant funds were received in February 2026 and will be reflected in the year ending 2026 Budget report. It was noted that the projected expenses for 2026 includes body corporate fees on the new premises at 5 Lawson St Southport.</p>		2025	2024	Total Revenue	\$111,645	\$ 75,422	Total Expenditure	\$ 77,500	\$ 51,901	Cash Assets on Hand	\$129,804	\$ 94,199	<b>Surplus</b>	<b>\$ 34,145</b>	<b>\$ 23,521</b>	Estimated Revenue from Members Fees	\$ 70,400	Estimated Expenses	\$ 70,801	Estimated Surplus	(\$ 401)
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	Motion: That the Treasurer's Report be accepted	Moved: Leslie Northey Seconded: Amanda Cowser Approved: ALL																					
8.	<b>Appointment of Auditor and Financial Statement for year-end 31December 2025 (see attached)</b>	<p>Wendy Barker obo Leslie Northey advised the meeting that Allen and Wolfe Auditors have been engaged as Auditors for the next year and tendered the Financial Report for year ended 31 December 2025.</p> <p>Wendy also noted we have now employed an accountant to ensure strict compliance with our management of the grant funds.</p>																					
	<b>Motion:</b> That the appointment of Allen and Wolfe Auditors as auditors for U3A GC Inc and their Financial Report for the year	Moved: Wendy Barker Seconded: Patricia Dervedde Approved: ALL																					

	ended 31 December 2026 be accepted	
9.	<b>Public Liability Insurance (see Current Certificates attached)</b>	Wendy Barker, President advised the meeting that under the Incorporated Associations Act members are to be advised at the AGM of our current coverage. We are covered by 3 insurances: <ul style="list-style-type: none"> <li>• \$20M Public Liability (see attached Certificate)</li> <li>• Accident Insurance covering all members, volunteers and tutors</li> <li>• Business Insurance – covers damage to property – especially relevant for Margaret St.</li> </ul>
10.	<b>Election of Officers</b>	The current Management Committee stood down. New nominations for Management Committee & Ordinary Members were noted – see attached.
10.1	<b>Election of President</b>	Patricia Dervedde, Vice President advised the meeting that only one nomination for President had been received: <ul style="list-style-type: none"> <li>• Wendy Barker</li> </ul> Wendy accepted the nomination.
	<b>Motion:</b> That Wendy Barker be elected as President	Moved: Alison O’Keefe Seconded: Patricia Dervedde Accepted: ALL
10.2	<b>Election of Vice President</b>	Wendy Barker, as new elected President, advised the meeting that only one nomination for Vice President had been received: <ul style="list-style-type: none"> <li>• Patricia Dervedde</li> </ul> Patricia accepted the nomination
	<b>Motion:</b> That Patricia Dervedde be elected as Vice President	Moved: Alison O’Keefe Seconded: Wendy Barker Accepted: ALL
10.3	<b>Election of Secretary</b>	Wendy Barker, as new elected President, advised the meeting that only one nomination for Secretary had been received: <ul style="list-style-type: none"> <li>• Alison O’Keefe</li> </ul> Alison accepted the nomination
	<b>Motion:</b> That Alison O’Keefe be elected as Secretary	Moved: Leslie Northey Seconded: Krystyna Cole Accepted: ALL
10.4	<b>Election of Treasurer</b>	Wendy Barker, as newly elected President advised the meeting that only one nomination for Treasurer had been received: <ul style="list-style-type: none"> <li>• Leslie Northey</li> </ul> Leslie accepted the nomination
	<b>Motion:</b> That Leslie Northey be elected as Treasurer	Moved: Alison O’Keefe Seconded: Wendy Barker Accepted: ALL
11	<b>Election of Ordinary Members of the Management Committee</b>	Wendy Barker, as newly elected President, advised the meeting that the following nominations for

		<p>Ordinary Members of the Management Committee had been received:</p> <ul style="list-style-type: none"> <li>• Krystyna Cole</li> <li>• Robyn Todd</li> <li>• Amanda Cowser</li> <li>• Patricia Alomes</li> </ul> <p>All of the nominees accepted the nomination (see attached)</p>
	<p><b>Motion:</b> That the following persons be elected as Ordinary Members of the Management Committee:</p> <ul style="list-style-type: none"> <li>• Krystyna Cole</li> <li>• Robyn Todd</li> <li>• Amanda Cowser</li> <li>• Patricia Alomes</li> </ul>	<p>Moved: Wendy Baker  Seconded: Alison O’Keefe  Accepted: ALL</p>
12	<b>Special Resolutions</b>	
12a	<b>Amendment to Clause 15 of the Constitution</b>	<p>Wendy Barker outlined a proposed amendment to Clause 15 of the Constitution to provide for Management Committee meetings to be held once every two calendar months rather than once per calendar month to better support our administrative processes.</p>
	<p><b>Motion:</b> That Clause 15 of the Constitution be amended to now read:  <i>“The Management Committee shall meet at least once every two calendar months to exercise its functions”</i></p>	<p>Moved: Wendy Barker  Seconded: Patricia Dervedde  Accepted: ALL</p>
12b	<b>Amendment to U3A Rules Objects 2(a)</b>	<p>Wendy Barker outlined a proposed amendment to U3A Rules Objects 2(a) to better reflect our vision and goals for older people in the community and to enable U3A Gold Coast Inc to obtain DGR1 status. DGR1 Status is required for some grant applications.</p>
	<p><b>Motion:</b> That U3A Rules Objects at 2(a) be amended to read:  “Support for the Third Age Generation at risk of declining mental health, loneliness, and social isolation through providing accessible and affordable social, cultural, educational and or physical activities. U3A Gold Coast Inc. aims to provide a community hub where older people remain connected, active and valued.”</p>	<p>Moved: Wendy Barker  Seconded: Leslie Northey  Accepted: ALL</p>
12c	<b>Amendment to Clause 17 of the Constitution</b>	<p>Wendy Barker outlined a proposed amendment to Clause 17 of the Constitution to establish a U3A Gold</p>














		Coast Inc Public Gift Fund to support donations and gifts received. This change will support our application for DGR1 status and allow U3A Gold Coast Inc to manage and accept donations etc.
	<p><b>Motion:</b> That Clause 17 be amended to now read:  Clause (17) a. To take such steps by personal or written appeals, public meetings or otherwise, as may from time to time be deemed expedient for the purpose of procuring contributions to the funds of the Association, in the shape of donations, annual subscriptions or otherwise <b>and</b>  b. "Establishment of the "U3A Gold Coast Inc. Public Gift Fund" for the sole purpose of receiving gifts and donations to further the charitable purposes of the Association"</p>	<p>Moved: Wendy Barker  Seconded: Alison O'Keefe  Accepted: ALL</p>
13	<b>Any other Business</b>	<ol style="list-style-type: none"> <li>1. Question from floor: who is our new accountant. Wendy advised that Bruno Silva Director, All Square Accountants is going to be out accountant.</li> <li>2. Wendy made a presentation to Patricia Dervedde as a thank you for her support.</li> <li>3. Wendy made a presentation to Leslie Northey as a thank you or her support.</li> <li>4. Wendy made a presentation obo of U3A Gold Coast Inc to Alison O'Keefe for all her significant work in the acquisition of the new premises and her role as Secretary.</li> </ol>
14	<b>Meeting Closed</b>	Wendy Barker thank everyone for their attendance and extended a warm invitation to all to join the Committee in morning tea.

**The President declared the meeting closed at: 10.47am**

**Wendy Barker President**

**Alison O'Keefe Secretary**

**Attachments:**

<p><b>1. Agenda</b></p>	 <p>1. AGM Agenda 2026 V1.1.pdf</p>	 <p>1. AGM Agenda 2026 V1.1.pdf</p>
<p><b>2. List of Apologies</b></p>	 <p>2. AGM 2026 List of Apologies v1.1.pdf</p>	
<p><b>3. Attendance List</b></p>	 <p>3. 2026 AGM Attendance Lists.pdf</p>	
<p><b>4. Minutes of the AGM held 20 March 2025</b></p>	 <p>4. Minutes AGM U3A Gold Coast Inc 20Mar</p>	
<p><b>5. President’s Report</b></p>	 <p>5. AGM 2026 President's Report.pdf</p>	
<p><b>6. Class Co-ordinator’s Report</b></p>	 <p>6. AGM 2026 Class Coordinators Report.pdf</p>	
<p><b>7. Treasurer’s Report &amp; Budget</b></p>	 <p>7. AGM 2026 Treasurer's Report.pdf</p>	
<p><b>8. 2025 Final Audit Review &amp; Financial Statements</b></p>	 <p>8. 2025 Final Audit Review and Financials</p>	
<p><b>8a. Certificate of Currency - General Liability 2025/26</b></p>	 <p>8a. Certificate of Currency 2025-2026</p>	
<p><b>8b. SNSG Certificate of Currency – Volunteers Insurance</b></p>	 <p>8a. Certificate of Currency 2025-2026</p>	
<p><b>9a. Nominations List 9b. Nomination Received</b></p>	 <p>10a. Nominations Officers and Committ</p>	 <p>10. AGM 2026 Office Bearers Nominations</p>